

# Auxiliary Enterprise Parking Services University Center Tower Garage (UCT) Student Parking Policy

7000 Fannin Street, Suite 1.070Q 713.500.3405

**Purpose:** The purpose of this document is to provide an explanation of the policy  
And procedure for students who have parking privileges at the South  
7000 Fannin

## **University Center Tower Garage Student Parking Policy:**

Students who are actually taking classes in the University Center Tower will have access to the parking garage all day Monday – Sunday and all major holidays. Students cannot store their vehicles in the parking garage for more than twenty-four hours. Any student doing so will be subject to having their vehicle towed.

Student parking is designated in open unreserved parking spaces only. Parking privileges can be cancelled at the discretion of UTHSC-H Auxiliary Enterprises – Parking Services. **(Refunds will not be issued)**

## **University Center Tower Garage Student Parking Procedure:**

Students will be required to present their parking access card to the card readers at both the entry and exit for the parking access card to function properly. If your card is not used properly it will not allow you to enter or exit.

## **Payment Location:**

Student Parking Contracts can be purchased at the University Center Tower (UCT) Parking Office, located at the street level in Suite 1.070Q (across from Human Resources). A one-time ten dollar (\$10.00) **non-refundable** card activation fee is required when an access card is initially set up. Payment forms are cash and credit card (Visa, Mastercard, and Discover) only.

## **Parking Management Software:**

The parking management software (ScanNet) controls card access into and out of the parking lot. The software retains a history of the card usage by card number. If a parking access card is not used properly at the entry and exit, ScanNet can generate a report that shows access history. If a student is found to be in violation of any parking policy, that student will lose their parking privileges and will not receive a refund. ***NOTE: Excessive parking violations by multiple students could jeopardize the continuance of this Student Parking Program.***

## **Tailgating:**

Tailgating occurs when one vehicle legally opens the gate by payment or access card. A second vehicle, that is following, does not pay or use an access card. Instead it closely follows the first car through the parking gate so that payment or an access card is not needed. When these instances are identified, UT Police will be notified immediately.

Note: The entrance and exit gates are monitored by video. UTHSC-H Parking Services is not responsible for loss through fire, theft, collision or otherwise to the car or contents.

Please sign below stating that you have read and understand these procedures and policies.

Signature: \_\_\_\_\_ Vehicle Make & Model: \_\_\_\_\_

Name: \_\_\_\_\_ License Plate: \_\_\_\_\_

Date: \_\_\_\_\_ Credential ID: \_\_\_\_\_ Phone #: \_\_\_\_\_