

Auxiliary Enterprises Parking Services

School of Nursing(SON)/School of Public Health(SPH) Student Parking Policy

7000 Fannin Street, Suite 1.070Q

713.500.3405

Purpose: The purpose of this document is to provide an explanation of the policy and procedure for students who have evening/weekend parking privileges at the School of Nursing (SON)/School of Public Health (SPH) Visitor Parking Lot.

SON/SPH Parking Policy:

Students have access to the parking lot from 6:00 pm to 7:00 am on weekdays (Monday – Friday), all day on weekends (Saturdays and Sundays) and all day on major holidays. Students cannot use their access cards to park in the parking lot between the hours of 7:00 am to 5:00 pm. Any student doing so will be required to pay the daily rate. Students can not store their vehicles in the parking lot for more than twenty-four (24) hours. Any student doing so will be required to pay for a lost ticket. (**Note: Daily Parking Fees are Non-Refundable**)

*Student access cards will not work to enter the parking lot from 4:00 am – 6:00 pm.

Student parking is designated in open unreserved parking spaces only. Students who park in “**reserved**” parking spaces are subject to towing without notice. Parking privileges can be cancelled at the discretion of UTHSC-H Auxiliary Enterprises - Parking Services. (**Refunds will not be issued**)

SON/SPH Student Parking Procedure:

Students will be required to present their parking access card to the card readers at both the entry and exit in order for the parking access card to function properly. If your card is not used properly it will not allow you to enter or exit. If your card does not work upon exiting you will be required to pay. (**Note: Daily Parking Fees are Non-Refundable**)

Restricted Access:

It is the expectation that if a parking ticket is taken by a student between 7:00 am and 6:00 pm for access into the parking lot that the student pays the entire parking fee or the “Lost Ticket Fee” of ten dollars (\$10). (**Note: Daily Parking Fees are Non-Refundable**)

Payment Location:

Student Parking Contracts can be purchased at The University Center Tower (UCT) Parking Office, located at street level in Suite 1.070Q (across from Human Resources). A one-time ten dollar (\$10) **non-refundable** card activation fee is required when an access card is initially purchased. Replacement access cards are ten dollars (\$10). Daily parking fees are paid at the Pay-In-Lane station at the parking lot exit. The SPH daily parking rates are listed below. Payment forms are cash and credit card (Visa, MasterCard, and Discover) only.

Parking Management Software:

The parking management software (ScanNet) controls card access into and out of the parking lot. The software retains a history of the card usage by card number. If a parking access card is not used properly at the entry and exit, ScanNet can generate a report that shows the access history. If a student is found to be in violation of parking lot access times, or any other parking policy, that student will lose their parking privileges and will not receive a refund. **Note: Excessive parking violations by multiple students could jeopardize the continuance of this Student Parking Program.**

Tailgating:

Tailgating occurs when one vehicle legally opens the gate either by payment or access card. A second vehicle, that is following, does not pay or use an access card. Instead it closely follows the first car through the parking gate so that payment or an access card is not needed. When these instances are identified, UT Police will be notified immediately. UTHSC-H Auxiliary Enterprises Parking Service will pursue payment for Tailgate Violators at the cost of a “lost-ticket” which is ten dollars (\$10.00).

Note: The entrance and exit gates are monitored by video.

Please sign below stating you have read and understand these procedures and policies.

Signature: _____ Vehicle Make & Model: _____

Name: _____ License Plate: _____

Date: _____ Credential ID: _____ SON SPH

Phone #: _____

The University of Texas Health Science Center at Houston (UTHSC-H)
School of Public Health (SPH) Parking Lot
Daily Parking Rates

0 to 30 Min	\$1.00
30 Min to 1Hr	\$2.00
1-1½ Hr	\$3.00
1½ to 2 Hr	\$4.00
2 to 2½ Hr	\$5.00
2½ to 3 Hr	\$6.00
3 Hr to 24 Hr	\$10.00
Lost Ticket	\$10.00